

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

December 12, 2022

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

Board President Socrates Gray presided. Board members in attendance included Amanda Beutner, Chad Childers, Sam Ferguson, John Haynes, Dan Messina, Bruce Manner. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke, Assistant Harbormaster of Operations Brian Jackson and Attorney Joe Zaknoen were also in attendance.

GUESTS IN ATTENDANCE

Josh Bush, Kyle Ratliff, Nathan Wojasinski and Liz Reynolds, Michigan City Port Authority Staff.

MINUTES

Motion by John Haynes, seconded by Dan Messina, to approve the minutes to the previous meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- The transformers were delivered and installed. Any issues have been addressed. Edgewater Resources is testing each slip and have completed with first half of the 700 dock to date and no issues have been found. The 400, 500 and 600 docks will also be rechecked.
- Christmas lights have been installed and will be turned off the first weekend of January.
- Introduced Assistant Harbormaster Brian Jackson who reported the following:
 - Plans for 2023 include streamlining personnel to address tasks in both the Washington Park and Trail Creek marina as a team as opposed to separating the team per marina.
 - One staff member has been switched from seasonal to a full-time status.
 - Training personnel to have a primary and back up operator for each piece of equipment.
 - Working on introducing a new scheduling system for Trail Creek for the 2023 boating season for boaters to check in online to schedule forklift service.
 - Making plans to address work orders (such as raising/lowering finger piers) in a “batch” approximately four times during the season for efficient use of equipment.
 - Exploring use of Drones to scare birds, monitor slip usage, security.
 - Introduced the new personnel.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

Assistant Harbormaster of Administration, Mary Ann Pawlicke, reported on the following:

- Introduced new office personnel.
- Announced that the office will be closed beginning Wednesday, December 14 for the holiday. The office will reopen on Wednesday, January 4.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Sam Ferguson reviewed the December 12, 2022 Claims Docket.

Port Authority	\$	63,495.74
Port Authority EFT	\$	
Capital	\$	
Total	\$	63,495.74

- Motion by Sam Ferguson, seconded by Amanda Beutner, to approve all bills to be paid. Motion passed unanimously.
- Mr. Ferguson reported that he reviewed the past NIPSCO bills due to recent higher billings. It was discovered that one meter had been disconnected in April and reconnected at a later time with a new meter. It was discovered that there were four months of usage that were back billed in the Fall for the disconnected meter.

Port Operations & Marina Policy

- Socrates Gray reported that operations are running smoothly.

Claims and Insurance Committee

- John Haynes reported that the renewed policy is in place.

Boater Communications and Special Events Committee,

- There was no report from the committee at this time.

Master Planning and Special Projects Committee

- There was no report from the committee at this time.

Advertising and Public Relations Committee

- There was no report from the committee at this time.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen advised the Board that a DRAFT of the 2023 Rules and Regulations will be distributed prior to the January 9, 2023 meeting.

NEW BUSINESS

- Election of Officers
 - Sam Ferguson, Chairman of the Nominating Committee, turned the election over to the Attorney, Joe Zaknoen.

- The attorney announced the proposed slate of officers as follows: President, Socrates Gray; Vice President, Bruce Manner; Secretary, Dan Messina; Treasurer, Sam Ferguson.
- A roll call vote was taken: Amanda Beutner, aye: Chad Childers, aye: Sam Ferguson, aye: Socrates Gray, aye: John Haynes, aye: Bruce Manner, aye: Dan Messina, aye. The directors approved the 2023 Slate of Officers as presented.

OLD BUSINESS

- Cormorants – Nothing new to report.
- Cameras – Nothing new to report.

ADJOURNMENT

Motion by John Haynes, seconded by Amanda Beutner, to adjourn the meeting at 5:27 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Socrates Gray, Board President