

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

November 2, 2020

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, Chad Childers, John Haynes, Socrates Gray, Bruce Manner and Dan Messina. Harbormaster Tim Frame was in attendance along with Attorney Joe Zaknoen.

Assistant Harbormaster of Administration Mary Ann Pawlicke was unable to attend this meeting.

GUESTS IN ATTENDANCE

There were no guests in attendance.

MINUTES

Upon motion made by Bruce Manner, seconded by Socrates Gray, the board approved the minutes to the previous meeting pending correction to the *Master Planning Committee* report.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Approximately twenty-four (24) vessels remain in the marina which are scheduled to be hauled-out soon.
- *Larsen-Danielson* Re-decking Project
 - Approximately 25-ft. of the old decking has been removed from the 400 & 500 docks.
 - Electrician has pulled wire from 400 dock.
 - Approximately 20-ft. of new decking has been installed along the 400 dock.
 - Removed sidewalk at 600 dock to pour concrete to elevate the area.
 - Explained process of loading and off-loading lumber shipments received at Trail Creek which are then set on the barge for relocation to Washington Park.
- Submitted a copy of the proposed budget for 2021 to be reviewed.

COMMITTEE REPORTS

1. On behalf of the **Budget and Financial Oversight Committee**, Socrates Gray reviewed the bills to be paid.

Upon motion made by John Haynes, seconded by Chad Childers, the board approved payment of bills as presented.

- Will review the proposed 2021 budget and report during the next meeting.
2. On behalf of the **Claims and Insurance Committee**, John Haynes informed the board he has scheduled a meeting with Charlie Keene of *General Insurance Service* to review coverage for 2021 which will be presented in December.
 3. On behalf of the **Port Operations, Personnel and Marina Policy Committee**, Sam Ferguson had nothing to report.
 4. On behalf of the **Boater Communications and Special Events Committee**, Dan Messina had nothing to report.
 5. On behalf of the **Master Planning and Special Projects Committee**, Bruce Manner reported on the following:
 - Attended Park Board meeting; they discussed repairs being made to a cracked column along the catwalk.
 6. On behalf of the **Advertising and Public Relations Committee**, Amanda Beutner made inquiries to the Harbormaster:
 - Last increase approved for slip rates had been nine (9) years ago.
 - Guard shack at the east parking lot is property of the **MCPA** and is manned on weekends from Memorial Day through Labor Day.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen reported on the following:

- Internal Control Policy
 - Met with Mr. Childers and Harbormaster Frame to identify anything new in terms of vendors or transactions and revisit old issues. As Mrs. Pawlicke was unable to attend, will follow up with her to review issues.
 - A report will then be circulated to the committee for their pre-approval; once done will then present to the board for final approval.
- During the last meeting Mr. Manner informed the board Mayor Perry along with the park board had given permission for a film to be made about Washington Park and asked Attorney Zaknoen to look into whether or not any portion will be filmed on **MCPA** property and what needs to happen in terms of insurance.

OLD BUSINESS

There was no old business to be discussed during the meeting

NEW BUSINESS

Mr. Ferguson reiterated that the 2021 budget will be reviewed at the next meeting and he will establish a nominating committee for the 2021 slate of officers.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Amanda Beutner, the board adjourned the meeting at 5:20 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
John Haynes, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

There were no attachments for this meeting
Minutes prepared by Kristen N. Winkelstern