

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

October 19, 2020

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, John Haynes Socrates Gray, Bruce Manner and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were both in attendance along with Attorney Joe Zaknoen.

Board member Chad Childers was unable to attend this meeting.

GUESTS IN ATTENDANCE

There were no guests in attendance.

MINUTES

Upon motion made by Bruce Manner, seconded by Socrates Gray, the board approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Re-decking Project
 - *Larsen-Danielson* began preparations last Thursday, October 15th.
 - Commenced removal of decking along the 400 dock today.
 - Removal of dock boxes has been completed. They have been taken to Trail Creek where they will be refurbished over the winter.
 - First shipment of lumber to arrive tomorrow.
- Water has been shut off from the 400 through 800 docks and along the city dock by Bruce Memorial. Remaining docks to be shut off by end of week.
- Wi-Fi Project
 - Introduced various pictures indicating coverage throughout the marina and described what improvements would be made. The new coverage pattern should improve signal strength, but as we are unable to control the users device it may not have the same effect for everyone.
- Due to the upswing of the coronavirus throughout LaPorte County, a recommendation was made to limit the number of board meetings this winter to one per month on the 4th Monday of each month.

Upon motion made by John Haynes, seconded by Bruce Manner, the board approved moving board meetings to the fourth Monday of each month from January through April as presented.

- *Harbor Country Adventures*
 - The pandemic had impacted the tour boat this season due to limited capacity, however the jet-ski and kayak rentals were successful.
- *Freedom Boat Club*
 - For every ten (10) members they acquire a new vessel is added to their fleet. This season they had a total of five (5) slips and they will be adding two (2) more for the 2021 season.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- A 2020/21 Winter Storage report was submitted for review indicating a current total of three hundred (300) storage and or service customers, thirty-five (35) of which are new this year.
- As Washington Park Marina slips were rented at a near 100% capacity this season, we are working off a waiting list for the 2021 season.

COMMITTEE REPORTS

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the bills to be paid.

Upon motion made by Amanda Beutner, seconded by John Haynes, the board approved payment of bills as presented.

- Mrs. Pawlicke is currently working on the budget which will be presented during the next meeting.
2. On behalf of the ***Claims and Insurance Committee***, John Haynes informed the board he will be scheduling a meeting with Charlie Keene of *General Insurance Service (GIS)* and Harbormaster Frame to review coverage for 2021 which will be presented at later meeting.
 3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson had nothing to report.
 4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina had nothing to report.
 5. On behalf of the ***Master Planning and Special Projects Committee***, Bruce Manner reported on the following:
 - Informed the board he attended the Park Board meeting where they had applied for a grant through the *Federal Lake Michigan Coastal Program*, which has earmarked \$80,000 in the Unity foundation for restoration of the band stand. Discussion had ensued regarding the name of which he hopes to have an opportunity to make a recommendation.
 - Mayor Perry along with the park board had given permission for a film to be made about Washington Park; no information yet as to the type of film or if it will affect the **MCPA**. Should be clarified during their next meeting.
 6. On behalf of the ***Advertising and Public Relations Committee***, Amanda Beutner had nothing to report.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen reported on the following:

- Internal Control Policy
 - Gave an overview of what the policy consists of and means in terms of the **MCPA**.
 - The annual report must be completed.
 - Will meet with Mr. Childers and staff to identify anything new in terms of vendors or transactions and revisit old issues.
 - Once the report has been completed it will be presented to the board.

OLD BUSINESS

Mr. Ferguson mentioned an article he recently saw regarding a \$15,000.00 appropriation given to the Board of Works to repair the broken column along the pier. Harbormaster Frame stated he had seen scaffolding set up so assumes they are ready to begin.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Amanda Beutner, the board adjourned the meeting at 5:30 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
John Haynes, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

