

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

September 14, 2020

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. at the Port Authority 300 dock patio.

ATTENDANCE

Board Vice President Bruce Manner presided. Board members in attendance included Amanda Beutner, Chad Childers, Socrates Gray, John Haynes and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were both in attendance along with Attorney Joe Zaknoen.

Board President Sam Ferguson was unable to attend this meeting.

MINUTES

Upon motion made by John Haynes, seconded by Dan Messina, the board approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Presented the new 'No Swimming' signs to be posted at both Washington Park and Trail Creek Marinas.
- Wi-Fi Issues
 - Made some recommended adjustments; replaced fiber line to 700 dock antenna which converts the radio back to a gateway. Ran temporary line at 100 thru 800 for a gateway.
 - Researching antenna locations and reconfiguring the plan.
 - Have seen improvement at this time.
- Upgrade project for the 400, 500 & 600 docks; To include electrical and re-decking.
 - Went out for bid on Friday, September 11th.
 - Pre-bid meeting to be conducted on Thursday, September 17th.
 - Bids due on Monday, September 28th (*next b.o.d. meeting*)
- Great Lakes Dock & Material (*subsidiary of Army COE*)
 - Have begun project to resurface 75-ft. of the lighthouse pier.
 - Repairs to lighthouse on hold due to structural issues.
- Parking signs for the Franklin Street bridge tenders have been installed.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- Proceeding with regular billing; 1st half of winter storage was sent about three weeks ago; preparing to mail 2nd half and renewal contracts for the 2021 season will be prepared around mid-October.

- Fuel sales are about the same as last season.

COMMITTEE REPORTS

1. On behalf of the **Budget and Financial Oversight Committee**, Socrates Gray reviewed the bills to be paid.
 - Harbormaster Frame explained the payment to **MB Electric** was for installment of a generator and upgrades to the Trail Creek lighting (**LED**).

Upon motion made by Socrates Gray, seconded by Amanda Beutner, the board approved payment of bills as presented.

2. On behalf of the **Claims and Insurance Committee**, John Haynes had nothing to report.
3. There was no report for the **Port Operations, Personnel and Marina Policy Committee**.
4. On behalf of the **Boater Communications and Special Events Committee**, Dan Messina inquired about dock parties; boaters are supposed to notify the office if a band will be present.
5. On behalf of the **Master Planning and Special Projects Committee**, Bruce Manner had nothing to report.
6. On behalf of the **Advertising and Public Relations Committee**, Amanda Beutner had nothing to report.

REPORT FROM THE ATTORNEY

Attorney Joe Zaknoen had nothing to report.

OLD BUSINESS

Mr. Manner inquired about the status of the fire boat and suggested Harbormaster Frame follow up with the **MCFD**.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Socrates Gray, the board adjourned the meeting at 5:15 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
John Haynes, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

There were no attachments for this meeting.
Minutes prepared by Kristen N. Winkelstern