

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

July 26, 2021

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, Chad Childers, Socrates Gray, Bruce Manner and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were in attendance.

Board member John Haynes, Assistant Harbormaster Mary Ann Pawlicke and Attorney Joe Zaknoen were unable to attend this meeting.

GUESTS IN ATTENDANCE

Guests in attendance included Mike Cooper (*MCYC Jr. Sail*).

MINUTES

Upon motion made by Dan Messina, seconded by Socrates Gray, the board approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- *Edgewater Resources*: 700 / 800 Dock Electrical upgrades
 - Re-wire to bring up to **GFI** standards.
 - Met with Colin Hassinger for an overview of project.
 - Refined research for wiring and laid out plan for distribution boxes.
 - Also included in project will be re-decking of the 100 W. dock.
 - Will be ready to go out for bid at end of August.
 - Open bids during the September 13th meeting.

Upon motion made by Bruce Manner, seconded by Socrates Gray, the board approved commencing bid process for electrical upgrade project and re-decking as presented.

- Sprague Pointe Marina Bathhouse Project (**SPM**)
 - Initial plans were previously assembled by *Edgewater Resources* and had gone out for bid.
 - Design has since been updated; plans had been sent down State for review and certification and have now been returned.
 - Prepared to put out for bid and have opened during the September 13th meeting.

Motion was on the table to accept bid process; upon further discussion the motion failed. Harbormaster Frame to have plans available to review during the next meeting.

- *Stanley Security* continues to work on the upgrades to gate system; has run into some parts sourcing issues.
 - Eastside of marina has been rewired and circuit boards installed.
 - Currently working on the west side of marina; issue with the 200 gate has been resolved.
- Mr. Childers inquired about the various NO WAKE signs along the channel which have faded and are illegible along with maintenance of the ramp at trail creek. Also commented on the electrical boxes at the 500-dock due to several docks being without power recently. Marina security was able to access the box but unsure of what to do; Harbormaster Frame will look into these matters and resolve issues.

COMMITTEE REPORTS

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the claims dockets to be paid:
 - **MCPA** Payment register = \$88,729.36
 - **MCPA EFT** register = \$6,893.29
 - **MCPA** Capital Improvements = n/a

Upon motion made by Socrates Gray, seconded by Amanda Beutner, the board unanimously approved all bills to be paid; total docket in the amount of \$95,622.65 as presented.

2. There was no report for the ***Claims and Insurance Committee***.
3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson stated that during the last meeting Attorney Zaknoen reviewed the Memorandum re: ***Electronic Communication for Public Meeting Policy*** in which was discussed which sections were mandatory and which were optional.
 - Attorney Zaknoen had submitted his recommendations as to which provisions should be adopted.

Upon motion made by Socrates Gray, seconded by Amanda Beutner, the board unanimously accepted the resolution for the electronic communication proposal (*Resolution 2021-07-26.1*) with the exclusion of paragraphs six through fifteen as recommended.

- Mr. Ferguson briefly touched base on the difficulty in hiring seasonal help and how to go about getting necessary staff to fill these positions in the future.
4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina discussed issues brought up in a recent meeting regarding ice machines and dock carts.
 5. On behalf of the ***Master Planning and Special Projects Committee***, Bruce Manner informed the board that during the July 7th Park Board meeting, they signed a license agreement to hold the *North American Championship Regatta* in September 2022. They may be requesting support from the Port Authority in the future.
 6. On behalf of the ***Advertising and Public Relations Committee***, Amanda Beutner reported on the following:
 - Great Lakes Grand Prix
 - Gave a \$5,000.00 sponsorship as in previous years which includes recognition on various banners, corporate luncheon, **WIMS** radio coverage and **VIP** tickets to events.

- The committee recently met to discuss the marina advertising idea. Attorney Zaknoen will be looking into the legalities of it and Mrs. Pawlicke is checking on electrical and water lines that may be a hindrance in the area be considered.

OLD BUSINESS

There was no old business to discuss during this meeting.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by Chad Childers, seconded by Amanda Beutner, the board adjourned the meeting at 5:27 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

There were no attachments for this meeting
Minutes prepared by Kristen N. Winkelstern