

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

July 12, 2021

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, Chad Childers, Socrates Gray, John Haynes, Bruce Manner and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were in attendance along with Attorney Joe Zaknoen.

GUESTS IN ATTENDANCE

Guests in attendance included Mike Cooper (*MCYC Jr. Sail*) and, Phil Friese (*Parks & Recreations Board*.)

MINUTES

Upon motion made by Amanda Beutner, seconded by Socrates Gray, the board approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- *Edgewater Resources*: 700 / 800 Dock Electrical upgrades
 - Re-wire to bring up to GFI standards.
 - Meeting on Wednesday for an overview of project.
 - Also included in project will be re-decking of the 100 W. dock.
 - Projects to commence in the fall.
- The 1st Annual **AquaX** jet ski races were held over the weekend.
 - Event was lightly attended and less participation than anticipated.
- Stanley Security
 - Continue to work on upgrades to the gate system.
 - Replacing electronic circuit board and relocating them inside the building.
 - Replace control boards and software updates to communicate with the fish station and north bathhouse on an internet connection rather than a dedicated data line.
 - Some interruptions to the gate locks are expected; if a gate becomes dysfunctional another gate can still be accessed.

- Great Lakes Surf Rescue Project Inc. (**GLSRP**)
 - City has revitalized the *Beach Safety Committee* and had a presentation by **GLSRP**.
 - Discussed water safety tips and how to detect and prevent a drowning.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported that the Fourth of July weekend was without incident. Also informed the board that we have rented the last 60-ft. slip, so we are officially at 100% capacity.

COMMITTEE REPORTS

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the claims dockets to be paid:
 - **MCPA** Payment register = \$86,373.36
 - **MCPA EFT** register = \$2,500.00
 - **MCPA** Capital Improvements = \$72,204.80

Upon motion made by Socrates Gray, seconded by John Haynes, the board unanimously approved all bills to be paid; total docket in the amount of \$161,078.16 as presented.

2. On behalf of the ***Claims and Insurance Committee***, John Haynes had nothing to report.
3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson had nothing to report.
4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina informed the board he attended the July Dock Representative meeting on the 10th where marina maintenance and projects were discussed. There was some inquiry regarding the cardboard boat dash; Ms. Beutner informed them that the event has been cancelled this season.
5. On behalf of the ***Master Planning and Special Projects Committee***, Bruce Manner had nothing to report. There were comments made as to additional future projects and figuring out a timeline in which to schedule them in.
6. On behalf of the ***Advertising and Public Relations Committee***, Amanda Beutner informed the board the committee was still researching the marina advertising idea. Attorney Zaknoen indicated he will be looking into the types of city ordinances or policies that may prevent us from doing so and what types of advertising can we accept and or legally exclude based upon content.

REPORT FROM ATTORNEY

Attorney Joe Zaknoen reviewed the following:

- During the last meeting there was a review of the Memorandum re: **Electronic Communication for Public Meeting Policy** in which was discussed which sections were mandatory and which were optional.
 - Paragraphs 1-5 and 16-18 are required by the statute.
 - Paragraphs 6-15 are optional; the board may adopt some, all or none of these.
 - Attorney Zaknoen submitted his recommendations as to which provisions should be adopted.

Upon motion made by Chad Childers, seconded by Amanda Beutner, the board unanimously accepted the electronic communication proposal with the exclusion of paragraphs six through fifteen as recommended.

OLD BUSINESS

Back in March we had a party interested in holding a weekly Famers Market within the marina and Mr. Haynes inquired as to the status; Mr. Ferguson explained that the request was withdrawn through the city but may be revisited next year.

NEW BUSINESS

There was no new business to be discussed during this meeting.

GUEST COMMENTS

Mr. Friese informed the board that due to finances and the lack of qualified personnel, the Park Dept does not employ any open water lifeguards. In regard to recent incidents that had occurred at the lakefront, Mr. Friese wished to thank the boaters, and anyone involved that recognized a problem for their assistance and went on to say the city is trying to correct this situation.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Bruce Manner, the board adjourned the meeting at 5:30 p.m.

Accepted by: _____
Tim Frame, Harbormaster

Respectfully submitted, _____
Dan Messina, Board Secretary

Approved On: _____

By: _____
Sam Ferguson, Board President

There were no attachments for this meeting
Minutes prepared by Kristen N. Winkelstern