

**MICHIGAN CITY PORT AUTHORITY  
BOARD OF DIRECTORS**

**January 25, 2021**

**TIME & PLACE**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

**ATTENDANCE**

Board President Sam Ferguson presided. Board members in attendance included Amanda Beutner, Socrates Gray, John Haynes, Bruce Manner and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were in attendance along with Attorney Joe Zaknoen.

Board member Chad Childers was unable to attend this meeting.

**GUESTS IN ATTENDANCE**

Phil Friese (*Parks & Recreations Board*) was in attendance.

**MINUTES**

Upon motion made by John Haynes, seconded by Amanda Beutner, the board approved the minutes to the previous meeting.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame reported on the following:

- *Larsen-Danielson* Re-decking & Electrical Project
  - Installation of new decking has been completed.
  - Wiring is in place on all three docks.
  - Outlet boxes to shore power have been installed.
  - **NIPSCO** to install new transformer early February.
  - Refurbishing of the dock boxes are three-fourths completed.
- Barge has been pulled out for general maintenance.
- Installation of **Wi-Fi** towers has been completed, giving us a total of eleven (11) antennas throughout Washington Park Marina. Per inquiry, Harbormaster Frame informed the board approximately 15K- 20K has been invested in the **Wi-Fi** over the last four (4) years.
- Water levels are currently six and a half (6.5") inches lower than in January 2020.

## **REPORT FROM ASSISTANT HARBORMASTER**

Assistant Harbormaster of Administration Mary Ann Pawlicke had nothing to report but hopes to have another season at 100% capacity.

## **COMMITTEE REPORTS**

1. On behalf of the ***Budget and Financial Oversight Committee***, Socrates Gray reviewed the claims dockets to be paid:
  - **MCPA** Payment register = \$58,456.75
  - **MCPA EFT** Payment register = \$10,011.91
  - **MCPA** Capital Improvements = \$118,135.96

Upon motion made by Amanda Beutner, seconded by Bruce Manner, the board unanimously approved all bills to be paid; total docket in the amount of \$186,135.96 as presented.

2. On behalf of the ***Claims and Insurance Committee***, John Haynes had nothing to report.
3. On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Ferguson informed the board as there was still an opening on the ***Claims & Insurance Committee***, he added Chad Childers as a committee member, John Haynes remains chairman.
4. On behalf of the ***Boater Communications and Special Events Committee***, Dan Messina has not received any updates on the fishing tournaments at this time due to the continuing **COVID-19** health concerns. Mrs. Pawlicke mentioned that as the annual donation from 2020 had not been utilized, they would not request one this season. Mr. Messina went on to comment on the orderly fashion of the winter storage vessels at Trail Creek Marina.
5. On behalf of the ***Master Planning and Special Projects Committee***, Bruce Manner asked the harbormaster to explain the history of the Sprague Pointe Marina vs *Blue Chip Casino* and how it relates to the **MCPA**. Mr. Manner went on to explain the status of the ***SPM Bathhouse Project*** describing the current bathhouse is located on casino property but maintained by us. We are currently at a point where the project needs to be re-bid which will take about 2-weeks with construction to commence in mid-March with little disruption to the **SPM** boaters.

Upon motion made by Dan Messina, seconded by Bruce Manner, the board unanimously approved to commence with re-starting the bidding process for the **SPM** Bathhouse Project as presented.

Harbormaster Frame went on to discuss electrical upgrades to the 100 and 200 docks, along with re-decking of the 100 east & west docks as this is the ideal time to commence with planning so that the project can feasibly begin in the fall.

Upon motion made by Bruce Manner, seconded by Socrates Gray, the board unanimously approved planning stages of the re-decking and associated electrical upgrades along 100 & 200 docks as presented.

Park liaison Mr. Friese informed the board that through previous conversations with Mr. Manner, there were concerns for an area of the parking lot by the Bruce Memorial that has caved in. Harbormaster Frame stated that he was aware of the issues and believes that this a relatively small project that can be handled out of the general maintenance budget, if not they will revisit this during the next meeting.

6. On behalf of the ***Advertising and Public Relations Committee***, Amanda Beutner had nothing to report.

**REPORT FROM THE ATTORNEY**

Attorney Zaknoen reported on the following:

- Completed review of the annual report concerning compliance with the *Internal Control Policies & Procedures* of the **MCPA**.

**GUEST COMMENTS**

Mr. Friese discussed parking issues endured at the Zoo and Senior Center and how there has been some confusion as it relates park closings as it relates to the pandemic. A committee has been formed with the Park Superintendent, Mayor Perry, City Council, **MCPD & MCFD**. State mandate protocols will be followed in regard to any future shutdowns.

In addition, a proposal is being put in place to acquire lifeguards this year through various venues.

**OLD BUSINESS**

There was no old business to discuss during this meeting.

**NEW BUSINESS**

There was no new business to discuss during this meeting.

**ADJOURNMENT**

Upon motion made by Socrates Gray, seconded by Amanda Beutner, the board adjourned the meeting at 6:07 p.m.

Accepted by: \_\_\_\_\_  
Tim Frame, Harbormaster

Respectfully submitted, \_\_\_\_\_  
John Haynes, Board Secretary

Approved On: \_\_\_\_\_

By: \_\_\_\_\_  
Sam Ferguson, Board President

There were no attachments for this meeting  
Minutes prepared by Kristen N. Winkelstern